



# Encinitas Fire Department Self-Inspection Checklist

**Directions:** Walk through your business and mark **OK** or **NO** for each inspection item.  
All items marked NO are required to be corrected/repared by business/property owner.  
Please email completed form to [selfinspectionfire@encinitasca.gov](mailto:selfinspectionfire@encinitasca.gov).

Business Information			
Business Name		Business Phone	
Business Address		Business License #	
Contact Name		Contact Phone	

OK	NO	FIRE INSPECTION CHECKLIST	
		<b>ACCESS</b>	<b>CODE SECTION</b>
		Address numbers and suit numbers shall be plainly visible with a contrast background.	<b>2019 CFC Sec 505.1</b>
		Designated Fire Lanes, & Red curbs shall be labeled, and unobstructed at all times.	<b>2019 CFC Sec 503.3/504.3</b>
		Access to fire protection equipment, hose connections, and hydrants are not obstructed.	<b>2019 CFC Sec 912.4</b>
		<b>EXITS</b>	
		Exit doors shall not be obstructed or blocked in any manner.	<b>2019 CFC Sec 1031</b>
		Emergency exit lighting shall be maintained.	<b>2019 CFC Sec 1008</b>
		The maximum occupant load sign shall be posted when the occupant load is over 50.	<b>2019 CFC Sec 1004.9</b>
		<b>ELECTRICAL</b>	
		Extension cords shall not be used for permanent wiring/remove multiplug adapters.	<b>2019 CFC Sec 604.5</b>
		Multi plug adapters shall be surge protected.	<b>2019 CFC Sec 604.4</b>
		Electrical outlets shall have a cover plate.	<b>2019 CFC Sec 604.6</b>
		All fire extinguishers shall be serviced once a year.	<b>Title 19, Div1, Ch.3, Article 6, Sec 575.1</b>
		<b>FIRE PROTECTION SYSTEMS</b>	
		Fire Sprinkler Systems are serviced and have certification. DATE OF SERVICE:	<b>2019 CFC Sec 901.6</b>
		Kitchen hood system cleaned and serviced within the past 6 Months. DATE ON TAG:	<b>2019 CFC Sec 607.3.3.1</b>
		Fire Alarm Systems shall be tested every 12 Months. DATE OF SERVICE:	<b>2019 CFC Sec 907.8</b>
		A 2A10BC Fire Extinguisher is accessible every 75 feet. DATE ON TAG:	<b>2019 CFC Sec 906.9</b>
		Fire Extinguishers are fully charged, properly mounted, and serviced within past 12 Months.	<b>Title 19, Div1, 567.1</b>
		Class K Fire Extinguisher is accessible within 30 feet of cooking operations. DATE ON TAG:	<b>Title 19, Div1, Article 5, Sec 573</b>



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	There shall be 18 inches of clearance below sprinkler heads.	<b>2019 CFC Sec 315.3.1</b>
	<b>FLAMMABLE &amp; COMBUSTIBLE LIQUIDS</b>	
	All compressed cylinders empty or full, shall be secured at all times.	<b>2019 CFC Sec 5303.5</b>
	All Flammable Liquids are stored only in original containers or approved safety cans.	<b>2019 CFC Sec 5303.1</b>
	All Hazardous Materials shall be properly stored and identified properly.	<b>2019 CFC Sec 5003.5</b>
	<b>GENERAL REQUIREMENTS</b>	
	Propane heaters are for outdoor use only, located minimum 5 ft. away from combustibles, awnings, and shade covers.	<b>2019 CFC Sec 603.4.2</b>
	Clear combustibles from electrical rooms, boiler rooms, and mechanical rooms.	<b>2019 CFC Sec 315.3</b>

Any Questions Please Contact Encinitas Fire Prevention Bureau at (760) 633-2820 or [fireprevention@encinitasca.gov](mailto:fireprevention@encinitasca.gov)

By checking the box below, I certify under penalty of perjury that I have conducted a fire safety inspection of my business, provided accurate information, and have made all necessary corrections.

Name:

Date: